

Approved 3/18/2024

Minutes 2-19-2024

The monthly meeting of the Victoria County WCID#2 was called to order by Board President Jesse Garcia at 7:00 pm on February 19, 2024. There was a quorum present consisting of Jesse Garcia, Robert Zapata, Kathy Moses, Norma Morales, and Carol Williams.

The public was welcomed and comments were asked for. Maria Zapata asked if the operator had a budget for parts. There is a figure in the yearly budget but there is not a set monthly amount because it can vary due to the jobs done during each month.

A. Minutes for 1/22/24 – Robert Zapata made a motion to approve the minutes from 1/22/24. Norma Morales seconded. All for the motion, none opposed, motion carried.

B. Minutes for called meeting on 2/12/2024 – Kathy Moses made a motion to approve the minutes from 2/12/2024. Carol Williams seconded the motion. All for the motion, none opposed, motion carried.

C. 1. Financial Report – Kathy Moses made a motion to accept the financial report. Robert Zapata seconded. All for the motion, none opposed, motion carried.

2. Office Report – Kathy Moses made a motion to accept the office report. Norma Morales seconded. All for the motion, none opposed, motion carried.

Moved to Item H2 when Scott Mason, G&W Engineers, arrived. Mr. Mason went over the charges for completing the TWDB applications. The normal charges would be about \$9,700.00 but he will reduce the fee to \$5,000.00. He will charge us about \$2,500.00 to fill out the drinking water urgent need application with TWDB for the arsenic treatment system. He will go ahead and refile the PIF for the next drinking water and clean water state revolving funds in case the funding falls through this year. Kathy Moses made a motion for G&W Engineers to file the needed TWDB applications. Carol Williams seconded the motion. All for the motion, none opposed, motion carried. Mr. Mason said that we could make payments as long as it was paid in full by the end of the year.

Moved back to C.3. Operator's report. – Rene Rodriguez went over his report and said there are still 3 leaks along Hwy 87. Kathy Moses made a motion to accept the operator's report. Norma Morales seconded the motion. All for the motion, none opposed, motion carried.

There was no old business, no closed session and no open session held.

H1. Alex Gonzales did not show up at the meeting. Mr. Gonzales will need to show proof that the water line that runs under his gazebo is on his property. He will need to have his property surveyed.

H3. Kathy Moses made a motion to have G&W Engineers provide the engineering services for the Texas Water Development Board's Drinking Water State Revolving Fund project and for the district staff to procure their services. Carol Williams seconded. All for the motion, none opposed, motion carried. Kathy Moses made a motion to have Lynn Engineering provide the engineering services for the Texas Water Development Board's Clean Water State Revolving Fund project and for the district

staff to procure their services. Carol Williams seconded. All for the motion, none opposed, motion carried.

H4. Kathy Moses made a motion for Hilltop Securities to provide financial advisor services for the Texas Water Development Boards' Drinking Water and Clean Water State Revolving Funds projects and for the district staff to procure their services. Carol Williams seconded. All for the motion, none opposed, motion carried.

H5. Kathy Moses made a motion for Norton Rose Fulbright to provide bond counsel for the Texas Water Development Board's Drinking Water and Clean Water State Revolving Funds projects and for the district staff to procure their services. Norma Morales seconded. All for the motion, none opposed, motion carried.

H6. The bids were opened on the 2017 Textron Stampede. The bid from Paul Hawes for \$1200.00 was accepted. Will notify Mr. Hawes tomorrow.

H7. The May 4, 2024, election was discussed. Jesse Garcia and Robert Zapata were the only 2 to complete candidate applications. Since the candidates are unopposed, we can cancel the election. Kathy Moses made a motion to cancel the May 4, 2024, election because the candidates are unopposed. Carol Williams seconded. All for the motion, none opposed, motion carried. Kathy Moses and Jesse Garcia signed the paperwork that will be faxed to the Victoria County Election Administrator.

H8. Joshua Podolak does not have the necessary field experience for him to apply for the Class C water and wastewater licenses at this time.

H9. Discussion was held concerning office hours since Reyes Sayyedahmad turned in her resignation and there is only 1 office staff member. Kathy Moses made a motion to have the office hours remain the same (Mon, Tues, Wed & Fri 8:00 am – 5:00pm) and Frances Grubert can come in at her discretion for up to 4 hours on Thursdays. Norma Morales seconded. All for the motion, none opposed, motion carried. Frances Grubert told the Board that she will need to be off on April 3, 2024, for a doctor's appointment in Sugarland. The office will need to be closed on that date.

H10. Discussion was held about the fire hydrants. Scott Mason was still present and stated that some of the fire hydrants would be replaced or would be installed in new locations if the funding for the drinking water state revolving fund is obtained. Maria Zapata stated that there may be an emergency grant available to help with the fire hydrants. Jesse Garcia will contact Commissioner Danny Garcia to obtain the information concerning a grant.

I. Kathy Moses made a motion to adjourn the meeting. Robert Zapata seconded. All for the motion, none opposed, motion carried.