

## Minutes 12-15-2025

The Victoria County WCID#2's board meeting was called to order by President Jesse Garcia. There was a quorum present consisting of Jesse Garcia, Carol Williams, Kathy Moses, Maria Zapata and Norma Morales. The public was welcomed. Maria Zapata had a public comment asking the worker to not drive the equipment thru the fire department yard because it leaves ruts and makes it hard to mow the grass. Please use the alley behind the fire department.

B. Minutes for 11/17/2025. The date on the minutes was listed incorrectly on the agenda as 11/18/2025. Maria Zapata made a motion to accept the minutes for 11/17/2025. Kathy Moses seconded the motion. All for the motion, none against, motion passed.

C1. Financial Report - Frances Grubert answered questions concerning the financial report. Carol Williams made a motion to approve the financial report. Norma Morales seconded the motion. All for the motion, none against, motion carried.

C2. Office Report – Frances Grubert presented the office report. Need to call the Sherriff's Office concerning the people who have been stealing water. The District has pressed charges but we have not heard an update on the case. Kathy Moses made a motion to approve the Office Report as presented. Carol Williams seconded the motion. All for the motion, none opposed, motion carried.

C3. Operator's Report – Rene Rodriguez was unable to attend the meeting due to a family emergency. Mary Zapata made a motion to table the operator's report until the January meeting. Kathy Moses seconded the motion. All for the motion, none against, motion carried.

There was no old business, no closed session and no open session held.

### G. New Business

G1. Purchasing and Debarment Policies and Procedures dated 12/15/2025 Resolution - Maria Zapata made a motion to pass the purchasing and debarment policies and procedures needed for the hazard mitigation grant. Norma Morales seconded the motion. All for the motion, none opposed, motion carried.

G2. Financial Policies and Procedures dated 12/15/2025 Resolution – Maria Zapata made a motion to pass the financial policies and procedures needed for the hazard mitigation grant. Carol Williams seconded the motion. All for the motion, none opposed, motion carried.

G3. Discussion was held concerning the amount of the gift cards to be given to the employees as Christmas gifts. The members discussed \$50 or \$100 gift cards. Kathy Moses made a motion to give the employees a \$100 gift card each. Maria Zapata seconded the motion. All for the motion, none opposed, motion carried.

G4. Discussion was held concerning the Christmas party. Kathy Moses made a motion to dismiss the Christmas party this year and for the Board to discuss this in October of 2026. Maria Zapata seconded the motion. All for the motion, none opposed, motion carried.

G5. Discussion was held that Hunter Priour was hired to work 16 hours/week. If he is needed to work over 4 hours in one day then Jesse Garcia, Carol Williams or Frances Grubert needs to be notified. He can then take off the additional hours the next day.

G6. Bid on garage backdoor at property. Castillo Concrete's bid was \$1,975 and the oral bid from Mr. Fleeman was \$1,400 to fix the door frame and the door would be an additional cost. Josh Podolak had replaced the door with one from the building that was torn down. That door will work and we do not need to replace the door at this time.

G7. Maria Zapata's concerns – There was a discussion concerning board members feeling like they are not being heard or considered in decisions. Chain of command was discussed. Discussion was held concerning customer complaint about statement made by Joshua Podolak. Board felt this was not something Joshua Podolak would have said to a customer. Discussion was held about Tammy Goeddertz's bill - see below.

G8. Kathy Moses' concerns. Ms. Moses brought an email from TCEQ concerning the board members emailing the operator/each other about operations. It is not a violation of the open meeting act as long as they do not discuss anything requiring a decision to be made or vote held. She also thinks the board needs further education about procedures. She also brought up the water in Kathy Barrientes's yard. It is a leak on their side and they need to contact their landlord.

G9. Discussion was held about dollar amount of past due bills. If the bill reaches \$250, the account will be turned off. The customer needs to sign a payment plan before the account reaches that amount. If they do not follow the payment plan or the account reaches the amount of \$250, it will be disconnected. Discussion was held concerning Tammy Montez Goeddertz's bill (recent widow). Kathy Moses made a motion that the board will forgive \$264.51 if Mrs. Goeddertz pays her current bill of \$76.43 within 10 days. Carol Williams seconded the motion. All for the motion, none against, motion carried.

G10. Gloria Gamez will be taking an evening class starting in January. She would like to take off 15 minutes early on Tuesday, Wednesday and Friday in order to make class on time. She can come to work 15 minutes early to make up the time. Kathy Moses made a

motion to approve Gloria Gamez changing her hours to 7:45 AM – 4:45 PM while attending class. Maria Zapata seconded the motion. All for the motion, none opposed, motion carried.

G11. Discussion was held concerning employee PTO. At this time, employees are not allowed to accumulate more than 80 hours of PTO and it can be rolled over at the end of the year but not cashed out except when employment ends. Discussion was held concerning employees cashing out PTO at the end of the year and allowing them to accumulate more than 80 hours. Kathy Moses made a motion that employees could cash out up to 80 hours of PTO at the end of the year or they could roll those hours over until the next year. The employee is allowed to accumulate more than 80 hours PTO during the year but no more than 80 hours can be cashed out at the end of the year or rolled over to the next year. No more than 80 hours can be cashed out when the employee terminates employment at the District. Maria Zapata seconded the motion. All for the motion, none opposed, motion carried.

Norma Morales made a motion to adjourn the meeting. Carol Williams seconded the motion. All for the motion, none opposed, motion carried. Meeting adjourned at 8:05 pm.