

Minutes 10-20-2025

The meeting was called to order by Jesse Garcia, Board President, at 6:00 pm on Monday, October 20, 2025. A quorum consisting of Jesse Garcia, Carol Williams, Kathy Moses, Maria Zapata and Norma Morales was present.

The public was welcomed. There were no public comments.

B. Minutes 9/15/2025 – Maria Zapata made a motion to accept the minutes for 9/15/2025. Norma Morales seconded the motion. All for the motion, none opposed, motion carried.

C1. Financial Report – Maria Zapata made a motion to finish the financial report after the presentation by Scott Mason and Doug Allen. Kathy Moses seconded the motion. All for the motion, none opposed, motion carried.

The board moved to item H2. Discussion was held concerning the meters being used at the commercial business are  $\frac{3}{4}$  inch residential size meters. These meters cannot be changed to larger sized meters without the businesses being notified and proof presented that the meters are not the correct size for their water usage. Scott Mason said the last study he had done was in 2018 and cost approximately \$10,000. Doug Allen of AV Water Solutions presented a program concerning the smart meters that are now available. These meters maintain their accuracy and last 20 years. The meters run \$150.00 each. The radios/readers that can be used with them run approximately another \$150.00 each. You can purchase 10  $\frac{5}{8}$ ,  $\frac{3}{4}$ " meters and 10 radios/readers for \$3,000.00. They should be installed in the commercial accounts first. You would be able to collect the data needed to see if the meter size needs to be increased for each commercial account. The tap lines would also have to be changed out if you needed to install a larger meter.

Scott Mason presented an update on the work being done on the Water System Upgrade. Surveying is still being performed. They are having some issues finding valves, etc. The geotechnical report has been completed. An environmental consultant will need to be hired to help with the environmental report for TCEQ. The approximate construction start date is May 2026 once all the paperwork is approved. The bid process will take about 30-45 days.

The board moved back to C1 and finished the financial report. Maria Zapata made a motion to accept the financial report. Carol Williams seconded the motion. All for the motion, none opposed, motion carried.

C2. Office Report – Frances Grubert presented the office report. Maria Zapata made a motion to approve the office report. Norma Morales seconded the motion. All for the motion, none opposed, motion carried.

C3. Operator's Report – Rene Rodriguez, Jr. presented the operator's report. We are having issues with the main lift station at the wastewater plant. Rene wants to have Stanford Vacuum come vacuum out the lift station and clean out the bottom to see if there is something that is clogging the pumps. If this does not correct the problem, call Mercer Controls out. Discussed needing to replace the gate valve on the bottom of the pressure tank. Talked about the rust that was cleaned out of the pressure tank and getting a new pressure tank. Maria Zapata made a motion to accept the operator's report. Norma Morales seconded the motion. All for the motion, none opposed, motion carried.

D1. 2<sup>nd</sup> reading of change to rules and regulations. Norma Morales made a motion to allow a dwelling to have one RV hookup. The owner will be charged a one-time fee of \$200.00 for the RV hook-up. Carol Williams seconded the motion. Maria Zapata and Kathy Moses opposed the motion. Jesse Garcia, Norma Morales and Carol Williams for the motion. Motion passed. Will need 1 more reading and approval of the change.

D2. Kathy Moses made a motion to increase the water and sewer tap fees to \$1000.00 each. Maria Zapata seconded the motion. Norma Morales, Carol Williams and Jesse Garcia opposed the motion. Maria Zapata and Kathy Moses for the motion. Motion failed.

G1. Kathy Moses made a resolution for the District to hire Grantworks as a consultant for the hazard mitigation grant. Carol Williams seconded the motion. All for the motion, none opposed, motion carried.

G3. The sealed bids for the backhoe were opened. Chris Montalbo had the highest bid at \$8650.00. Other bids Eloy Cardenas \$7,500.00, Roger Herwig \$6,250.00, Lonnie Quinney \$2,555.00. Kathy Moses made a motion to accept the highest bid of \$8,650.00. Norma Morales seconded the bid. All for the motion, none opposed, motion carried.

G4. Review bids for work on Backhoe carport. Rams \$3,500, Castillo Concrete \$3,900.00. Kathy Moses made a motion to approve the bid from Castillo Concrete for \$3,900.00. Norma Morales seconded the motion. All for the motion, none opposed, motion carried.

G5. Discussion was held concerning the number of fire hydrants that do not work. The hydrants need to be flushed with one being open weekly.

G6. Discussion was held concerning the tampering incident at 374 Crockett. Need to check the rules and regulations to see if we can press charges against the perpetrators.

G7. Discussion was held concerning the amount of flushing that is being done. Flushing needs to be performed on Monday, Tuesday and Thursday with 1 fire hydrant being flushed weekly. Discussion was held on the light on the backhoe being left on and running the battery down. Need to check over the backhoe and see if we can figure out which light was left on.

G8. Discussion was held about checking out the fire hydrants and painting the cap that can be removed blue so the fire department knows which one functions. Also discussion was held about performing manhole maintenance. Some of the manholes' concrete rings need repairing.

G9. Kathy Moses made a motion to table this item until springtime. Kathy Moses rescinded her motion. Discussion was held concerning the pay and amount of time worked. \$12.00/hour and 16 hours per week (4 – 4 hour days) Maria Zapata made a motion to hire a part-time helper for 16 hours/week at \$12.00/hour. Kathy Moses seconded the motion. All for the motion, none opposed, motion carried. Interviews will be set up for next week for the applicants we have. Maria Zapata and Jesse Garcia will interview the applicants.

Kathy Moses made a motion to adjourn the meeting. Norma Morales seconded the motion. All for the motion, none opposed, motion carried. Meeting adjourned at 8:35 pm.